

DD/A REGISTRY

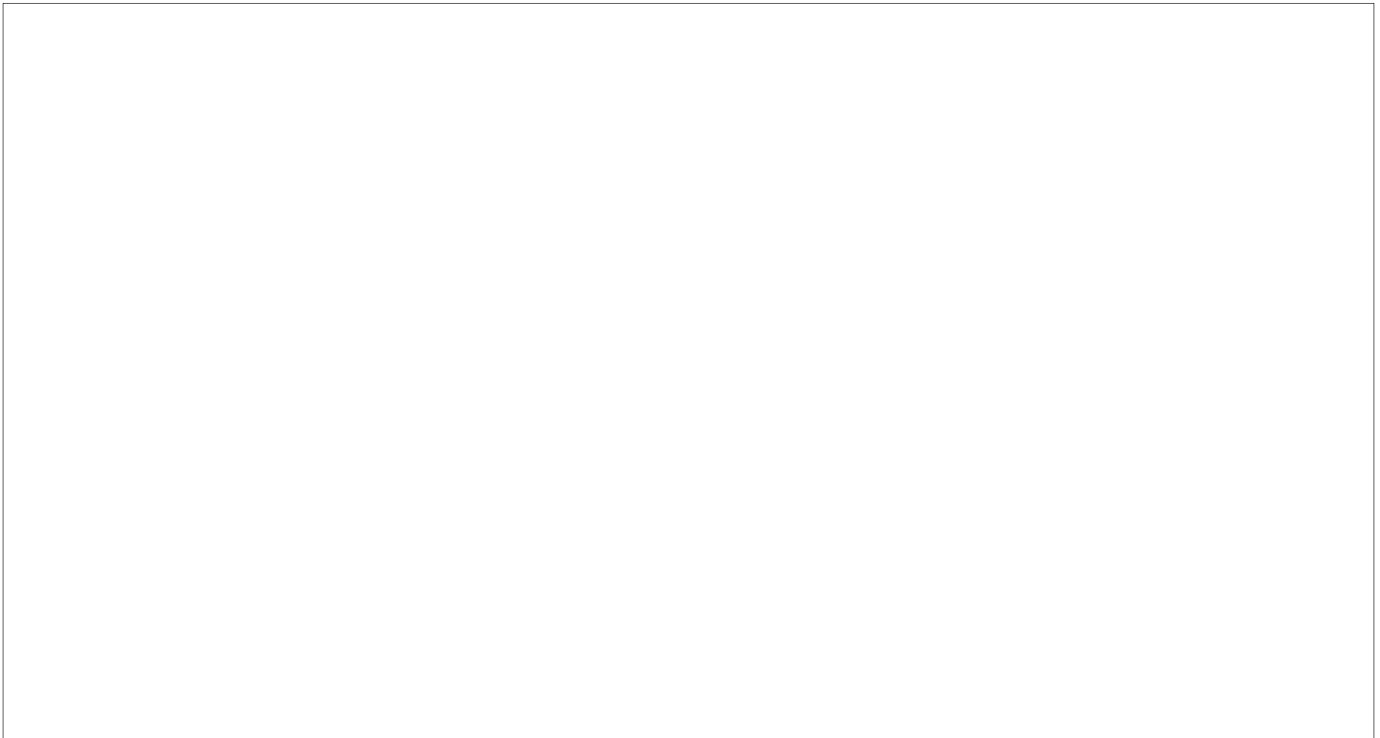
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25 March 1985

MEMORANDUM FOR: Deputy Director for Administration  
FROM: Director of Logistics  
SUBJECT: SECURE PRINTING

1. This memorandum provides information concerning a requirement for secure printing and a recommendation for the Deputy Director for Administration in paragraph 6.

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FOLLOWS:

Phase I

Commence 1 April 1985

DDI Finished Intelligence Publications  
e.g., Intelligence Assessments, Memoranda,  
Research Publications, Technical Intelligence  
Reports

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The population consists of publications generally having 10 - 50 pages each. A total of 50- 75 copies of any one publication would be overprinted. CPAS estimates that five publications per month will require overprinting.

Phase II: Commence 1 June 1985

National Intelligence Community (NIC)  
Publications  
e.g., National Intelligence Daily, (NID) National Intelligence Estimates (NIE's), Special Publications

The population consists of time-critical documents, e.g. NID, generally with 10-16 pages, which must be printed and finished in less than two to four hours. It also consists of more voluminous but less time-critical publications, e.g. NIE, which generally average in excess of 50 pages. A total of 200 copies of any one publication would be overprinted.

#### 4. Resource Impact:

Phase I: DDI Finished Intelligence Publications

A test overprinting of a 16-page publication conducted in the OL/P&PD Bindery and Reprographic Center in GJ-56 Headquarters indicates that overprinting and finishing operations for a 50-copy run will take approximately 96 minutes. Assuming a requirement for no more than five publications per month, a maximum page size of 50 pages and no time sensitivity, this requirement could be absorbed within our existing production capacity.

Phase II: NIC - Time Critical Publications

The Main Printing Plant currently has neither the necessary equipment nor personnel to satisfy Phase II requirements. We believe that two Xerox Model 9900 copier-duplicators and a four-person crew would be required for overprinting time-critical, sensitive, and large volume (in excess of 50 pages) publications.

5. Conclusion: The requirement levied by the DDI to overprint sensitive classified publications cannot be satisfied within OL's current equipment and personnel resources without seriously degrading production support for other Agency printing

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requirements. Given the critical security implications present in unauthorized copying of these highly classified publications, a management decision should be made to secure the requisite funds and personnel to allow overprinting sensitive classified publications.

6. Recommendation: It is recommended that the Deputy Director for Administration and the Deputy Director for Intelligence seek the necessary funds (\$250,000) to acquire two Xerox 9900 copier duplicators and four full-time positions for OL/P&PD.

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Henry P. Mahoney ✓

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